

**Comox Valley Regional District  
Management Report**

[MeetingType] Ends with 'SEW' and [Status] Contains 'Active'

ITEM	MEETING	ASSIGNED	DATE	DETAILS	Action	Delegated
1	SEW	Rutten	Apr 16,2019	THAT staff provide a report regarding the requests and concerns of the Curtis Road residents as outlined by the delegation from Jenny Steel at the April 16, 2019 meeting.	Report responding to CRRRA delegation on May 14th agenda	
2	SEW	Warren	Apr 16,2019	THAT the matter of consideration of the correspondence dated March 15, 2019 from Director Hamir requesting an amendment to Bylaw No. 650 being "Sewage Commission Bylaw, 1983" to add the director for Electoral Area B as a voting member of the Comox Valley Sewage Commission, be referred to the governance study.	May 2019: Utilities governance report presented to elected officials and process proposed to review report findings, system pressures and options. Recommendations will be forthcoming to subsequent meetings.	
3	SEW	Warren	Dec 4,2018	THAT the orientation presentation regarding the utilities governance study be deferred to the January 15, 2019 Sewage Commission meeting.	May 2019: Utilities governance report presented to elected officials and process proposed to review report findings, system pressures and options. Recommendations will be forthcoming to subsequent meetings.	

ITEM	MEETING	ASSIGNED	DATE	DETAILS	Action	Delegated
4	SEW	Rutten	May 15,2018	<p>The commission rose from its in-camera session at 2:01 pm and reported the following:</p> <p>THAT the Comox Valley Sewage Commission support in principle receipt of wastewater from those defined areas within Baynes Sound-Denman/Hornby Islands (Electoral Area A) identified in the staff report dated May 11, 2018, subject to the satisfactory resolution of further service negotiations on matters related to governance, terms of service, financial impact and regulatory considerations;</p> <p>AND FURTHER THAT the impact of accepting wastewater from Electoral Area A be evaluated through Stage One of the Comox Valley Sewage Service Liquid Waste Management Plan (LWMP);</p> <p>AND FURTHER THAT staff be directed to report back to the Comox Valley Sewage Commission with detailed analysis on governance, terms of service, financial impact and regulatory considerations to support a final decision on provision of service to Electoral Area A and incorporation of Electoral Area A flows into Stage Two and Three of the LWMP;</p> <p>AND FINALLY THAT all costs associated with the related analysis and planning be borne by Electoral Area A.</p>	<p>Incorporating assessment of Area A flows within CVSS LWMP engineering scope of work.</p> <p>Undertaking additional study work relating to governance separately. Aiming to report back to commission mid 2019.</p>	
5	SEW	Rutten	May 15,2018	<p>THAT staff coordinate the activities of the Comox Valley Sewage Service Liquid Waste Management Planning process with the South Region Liquid Waste Management Planning process with regard to the concept of the Comox Valley Sewage System receiving wastewater from defined areas within Baynes Sound-Denman/Hornby Islands (Electoral Area A).</p>	Ongoing	
6	SEW	Rutten	Feb 20,2018	<p>THAT a Liquid Waste Management Plan be developed, as per the provisions of the Environmental Management Act, for the Comox Valley Sewerage System;</p> <p>AND THAT terms of reference for technical and public advisory committees to help guide the Liquid Waste Management Planning process be developed and brought back to the sewage commission for feedback;</p> <p>AND THAT procurement of an engineering consultant with expertise in Liquid Waste Management Planning, wastewater treatment and conveyance be engaged to complete the engineering analysis required by the planning process and support the public consultation process and advisory committees;</p> <p>AND FINALLY THAT staff report back to the Comox Valley Sewage Commission at regular intervals during the planning process.</p>	LWMP process ongoing	

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7	SEW	Rutten	Oct 24,2017	<p>THAT a detailed analysis of alternative forcemain alignment options be performed and compared to the Comox No.2 project;</p> <p>AND THAT the Comox Valley Regional District consult with the local municipalities, the K'ómoks First Nations, the public and other stakeholders regarding alternative forcemain alignments from the Courtenay Pump Station to the Comox Valley Water Pollution Control Center;</p> <p>AND THAT the Comox Valley Regional District identify and pursue grant funding opportunities to help reduce the financial impact of a solution to decommissioning the Willemar Bluffs forcemain;</p> <p>AND FINALLY THAT the results of the alternative analysis and consultation on alternative forcemain alignments be brought back to the Comox Valley Sewage Commission to inform a final decision on selection of a solution to decommission the Willemar Bluffs forcemain.</p>	Report to Feb 20/18 Sewage Commission and further actions pending outcome of LWMP process.	
8	SEW	Rutten	Jul 11,2017	<p>THAT the Comox Valley Regional District proceed with planning , engineering and construction of the phase one upgrades at the Comox Valley Water Pollution Control Center as per the alternate option (option nine) as identified within the Wastewater Treatment Option Memorandum completed by ISL Engineering and Land Services dated June 27, 2017.</p>	Odour control upgrades complete first quarter of 2019, and EQ Basin to be tendered May 2019	